

MTPO Citizens Advisory Committee (CAC)

Meeting Minutes

Metropolitan Transportation Planning Organization
for the Gainesville and Alachua County Area

Date: Wednesday, February 12, 2025

Time: 7:00pm

Location: Grace Knight Conference Room
Alachua County Administration Building
12 SE 1st Street, Gainesville, Florida

I. Call to Order (Chair)

Chair Steiner called the meeting to order.

II. Chair's Announcements (Chair)

None

III. Agenda Review (Chair)

Chair Steiner reviewed the agenda and recommended adding item E discussion – New Members. Levy moved the agenda as amended and Harrar seconded. The motion was approved unanimously.

IV. Roll Call and Confirmation of Quorum (Chair)

Chair Steiner called the roll.

Present: Steiner, Levy, Dondaville, Harrar

Absent: Escalante

Staff Present: Thoburn

V. Approval of Minutes

Citizens Advisory Committee Meeting Minutes - January 15, 2025

Motion: recommend approval of the minutes from January.

Chair Steiner asked for motion. Levy moved and Harrar seconded approval of the minutes. The motion was approved unanimously.

VI. Consent Agenda

None

VII. Action Items

A. Transportation Improvement Program Amendment

Amendment to the TIP for FY2024-25 to FY2028-29 to include 5310 Operating/ Administrative Assistance for Gainesville's Regional Transit System

Motion: Approve Amendment to the TIP for FY2024/25 through FY2028/29 to include 5310 Operating/Administrative Assistance for Gainesville Regional Transit System.

Mr. Thoburn introduced the item. Committee members discussed nature of the funding and Mr. Thoburn provided additional background information. Levy moved and Harrar seconded. Motion was approved unanimously.

B. Transportation Improvement Program Amendment

Amendment to the TIP for FY2024-25 to FY2028-29 to include 5310 Vehicle/ Equipment Assistance for Gainesville's Regional Transit System

Motion: Approve Amendment to the TIP for FY2024/25 through FY2028/29 to include 5310 Vehicle/Equipment Purchases for Gainesville Regional Transit System

Mr. Thoburn introduced the item with similar discussion about the nature of the federal funding. Dondaville moved and Levy seconded. The motion was approved unanimously.

C. Bridge and Pavement and System Performance Measures

Establishment of Bridge, Pavement, and System Performance Targets consistent with the Florida Department of Transportation targets. Authorize staff to administratively incorporate any changes to the targets in the Transportation Improvement Program

Motion: Approve establishment of Bridge, Pavement and System Performance Targets consistent with the Florida Department of Transportation targets. Authorize staff to administratively incorporate any changes to the targets in the Transportation Improvement Program.

Mr. Thoburn introduced the item. There was a detailed discussion about issues with Bike Ped. There were concerns about low target on bridge conditions. Dondaville moved and Levy seconded. The motion was approved unanimously.

D. Joint Certification Review – Part 1

Review of the Joint Certification Review – Part 1 to the MTPO advisory committees for review and recommendations prior to its adoption at the MTPO Board Meeting on March 5, 2025

Motion: Approve the Joint Certification Review – Part 1 for 2024

Mr. Thoburn introduced the item. It was noted these items provide important insight into activities needed to continue through transition and the need to prepare for the federal certification and a transportation management area. The item was moved by Chair Steiner and Levy and then seconded by Harrar. The motion was approved unanimously.

E. New Item: CAC Membership and Recruitment

Motion: approve the commitment to take additional steps to improve recruitment of CAC members.

Char Steiner noted the critical need to take action on the CAC membership. She recommended developing a recruitment strategy. Mr. Dondanville noted the overlap with Bike-Ped work and opportunities to leverage various events, such as festivals,

that are ongoing and could be places to identify potential members. He stated we need to be at places where interested people would be.

It was noted that the MTPO needs has made an impact. Coordination with BPAB (Seth Wood) is important.

Mr. Levy commented that it was difficult to apply previously under MTPO and that utilizing the County process and website as well as the city should help.

Chair Steiner commented that we have an issue when there is simply no recruitment happening. This is important.

Motion made for MTPO take action to actively recruit new members.

Levy moved and Dondanville seconded. The motion was approved unanimously.

VIII. Information Items

A. Public Participation Plan (Mr. Thoburn)

Presenting the draft PPP to the MTPO advisory committees for review and recommendations prior to the MTPO Board Meeting on April 4, 2025

Mr. Thoburn introduced item. Mr. Levy noted that BPAB meets at 6pm (not 5pm) on the 1st floor

B. Title VI/ Limited English Proficiency Plan (Mr. Thoburn)

Presenting the draft Title VI/Limited English Proficiency Plan to the MTPO advisory committees for review and recommendations prior to the MTPO Board Meeting on April 4, 2025

Mr. Thoburn introduced item. Limited discussion occurred.

C. Interlocal Agreement for Staff Services (Mr. Thoburn)

Presenting the draft Interlocal Agreement for staff services for the MTPO's administrative functions. The staff would be treated as

County employees in terms of benefits but would report to the MTPO Executive Director

Mr. Thoburn introduced item. Limited discussion occurred. It was noted this is important for getting started in advertising for an Executive Director.

IX. Upcoming Meetings of Interest

A. MTPO Meetings

- Steering Committee Meeting – February 17, 2025
- Board Meeting – March 5, 2025

X. Member Comments

Mr. Thoburn noted the TAC discussed new business on TIP/STIP signatory but this was a process and issue for the full board to take up.

Chair Steiner discussed the upcoming Target Zero event.

XI. Public Comments (General)

Ms. Kali Bloust stated the need to have giveaways at events to attract families. County website meeting– need more info.

She also noted that the public should be recognized to speak after a motion is made.

XII. Adjournment

Chair Steiner adjourned the meeting.

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