

Metropolitan Transportation Planning Organization

Subcommittee Meeting

MINUTES

August 4, 2025, 3:00 p.m.

City Hall, Roberta Lisle Kline Conference Room (Room 16)

200 East University Ave

Gainesville, FL 32601

Members Present: Chair Bryan Eastman, County Chair Mary Alford, County Commissioner Prizzia, Marihelen Wheeler, Mayor Harvey Ward

A. CALL TO ORDER

The meeting was called to order at 3:00 p.m.

B. ADOPTION OF THE AGENDA

Moved by Chair Eastman

Seconded by Commissioner Prizzia

Motion: The MTPO Subcommittee adopt the agenda.

Aye (5): Chair Eastman, County Chair Alford, Commissioner Prizzia, Marihelen Wheeler, and Mayor Ward

Approved (5 to 0)

C. APPROVAL OF MINUTES

1. Approval of Minutes from the May 12, 2025 MTPO Subcommittee Meeting

Moved by Chair Eastman

Seconded by Commissioner Prizzia

Recommendation: The MTPO Subcommittee approve the minutes from the May 12, 2025 meeting.

Aye (5): Chair Eastman, County Chair Alford, Commissioner Prizzia, Marihelen Wheeler, and Mayor Ward

Approved (5 to 0)

D. BUSINESS DISCUSSION ITEMS

1. Discussion of Executive Director Position

Heather Akpan, Alachua County Human Resources Director, spoke on the item amending the HDR consulting contract, the screening process for candidates, the recruiting firm being used, appointing Alison Moss as interim Executive Director, and a new timeline for recruitment.

Adrian Hayes-Santos, former Gainesville City Commissioner, spoke to the item revising the language of the contract for Executive Director.

Monique Taylor, Waldo City Commissioner, spoke to the item of using the Florida League of Cities for recruitment.

Achaia Brown, FDOT Transportation Planning Manager, gave an overview of the current consulting contract and requested clarity on readvertisement options.

Alison Moss, Alachua County Transportation Planning Manager, gave an overview of rehiring the HDR consulting firm, other options, new competitive solicitation, and spoke to the item on procurement services.

Corbin Hanson, Senior Assistant County Attorney, spoke to the item on changing the bylaws.

Brad Thoburn, Associate Vice President, Transportation Strategic Planning Practice Lead, spoke to the item where the bylaws reference the Executive Director position, the interim director selection deadline, and the schedule for bylaw amendments.

Moved by Commissioner Prizzia

Seconded by County Chair Alford

Motion 1: Have Alachua County HR staff return recommendations for recruiting a firm to search for an executive director and revise minimum qualifications to require at least 5 years of supervisory and/or project management experience.

Aye (5): Chair Eastman, County Chair Alford, Commissioner Prizzia, Marihelen Wheeler, and Mayor Ward

Approved (5 to 0)

Moved by Commissioner Prizzia
Seconded by County Chair Alford

Motion 2: 1) Have staff return recommendations to amend the interim services agreement with Human Resources; 2) Return recommendations to amend the professional services agreement with HDR consulting firm; 3) Return recommendations for any needed bylaw changes; and 4) Recommend Alison Moss as interim Executive Director to the August 19th full MTPO board.

Aye (5): Chair Eastman, County Chair Alford, Commissioner Prizzia, Marihelen Wheeler, and Mayor Ward

Approved (5 to 0)

E. MEMBER COMMENT

F. NEXT MEETING DATE - October 27, 2025

G. ADJOURNMENT

The meeting was adjourned at 3:44 p.m.

Kristen J. Bryant, JD, CMC, City Clerk