



Metropolitan Transportation Planning Organization (MTPO) - Staff Recruitment Subcommittee Meeting

June 6th 9:00am (EDT)

Alachua County Administration Building, County Manager's Training Room, Second Floor, 12 SE 1st St, Gainesville, FL 32601

This is an in-person meeting for Committee Members.

Other participants may attend in person or can attend via Zoom:

<https://alachuacounty-us.zoom.us/j/84860420678?pwd=DqxOVUhHqgf50wd3Wj5YEjgdCxuREz.1>

Meeting ID: 848 6042 0678

Passcode: 085943

Meeting Minutes

Attendees: Jeff Hays, Jesus Gomez, Heather Akpan, and Mary Alford

Called to action at approximately 9:05.

Heather: No need to screen anyone out since they all meet minimum reqs and there's only 4 people. First, Philip. From HR perspective, every position he had somehow related to this job he asked us not to contact. Seems a bit strange, not sure what that means though.

Jeff: About his background, the transportation/planning related jobs are not really applicable to Alachua County. Some of his skills may transfer but otherwise it's a totally different animal.

Heather brought it to a vote. Philip was unanimously screened out.

Heather: Next is Benito.

Jeff: His experience is very interesting. He probably has strengths in policy. Was it clear to anyone if he is an engineer? I would be interested in interviewing him.

Mary and Heather said it doesn't seem like it.

Mary: He took some classes in it but it's not his degree. I would be interested in interviewing him.

Jesus said he feels "borderline".

Mary: Regarding his experience managing and overseeing budgets, thoughts? He seems like an interesting applicant.

Benito moves to interview.

Heather: Next is Mary Jensen. She's an engineer.

Mary: She's top of my list. Classic engineering background and resume.

Mary moves to interview.

Heather: Patricia Smith next.

Jesus: She's my other top candidate.

Mary and Heather listed some of her qualifications.

Everyone confirmed the date of another meeting happening on the July 16th.

Heather: Next, we'll schedule those three people moving to interview for the next step. Every board member can meet with each candidate, or maybe ask them to write about something...

Mary: I would like to see their presentation skills. Maybe come up with a topic about philosophy about Alachua transportation, 5-7 minutes.

Jeff: That's not a bad idea. Either open-ended about why they should get the job/their experience, or about the workplace somehow.

Mary: Yes, like how they would get started, their priorities...etc.

Jeff: Who needs to come up with other questions?

Heather: The interviewer with MTPO. I'll ask them to submit two questions to us to make sure the questions are okay. We can always ask for more info about their application, and you can ask follow-up questions. Three candidates for four hours. No more than 10 minutes per presentation.

Mary: Let's leave a few minutes between applicants to digest.

Heather: I'll need the names of the subcommittee.

Jeff listed the names of the five people.

Mary: I think that they'll find it interesting that two of the candidates aren't actually engineers. We could offer the subcommittee questions as well. There will probably be a lot of trying to understand their general philosophy. Maybe ask about what tools other than the green book will be used. How will they engage with and prioritize neighboring cities.

Meeting Adjourned 9:34 AM