

MTPO Technical Advisory Committee (TAC) Meeting Minutes

Metropolitan Transportation Planning Organization
for the Gainesville and Alachua County Area

Date: Wednesday, February 12, 2025

Time: 2:00pm

Location: Second Floor Conference Room

Administration Building, Regional Transit System

34 SE 13th Road, Gainesville, Florida

I. Call to Order (Chair)

Chair Leistner called the meeting to order.

II. Chair's Announcements (Chair)

None

III. Agenda Review (Chair)

Chair Leistner introduced the agenda which was reviewed.

There was a discussion about adding signature authority for STIP amendments under new business.

Motion to add item and approved agenda moved by Moss, seconded by Simmons and approved unanimously.

IV. Roll Call and Confirmation of Quorum (Chair)

Chair Leistner called roll and confirmed a quorum. Committee members present: Leistner, Moss, Hall, Cullen, McInnis, Wood, Simmons.

Staff members present: Brown, Thoburn, Dixon, Kluttz

V. Approval of Minutes

A. Technical Advisory Committee Meeting Minutes

July 17, 2024

Chair Leistner asked for motion to move the minutes and opened discussion. Moss moved the approval of the minutes. Seconded by Simmons and approved unanimously.

VI. Consent Agenda

None

VII. Action Items

A. Transportation Improvement Program Amendment

Amendment to the TIP for FY2024-25 to FY2028-29 to include 5310 Operating/ Administrative Assistance for Gainesville's Regional Transit System

Motion: Approve Amendment to the TIP for FY2024/25 through FY2028/29 to include 5310 Operating/Administrative Assistance for Gainesville Regional Transit System

Mr. Thoburn introduced the item. After short discussion Wood moved the item and Leistner seconded. Item was approved unanimously.

B. Transportation Improvement Program Amendment

Amendment to the TIP for FY2024-25 to FY2028-29 to include 5310 Vehicle/ Equipment Assistance for Gainesville's Regional Transit System

Motion: Approve Amendment to the TIP for FY2024/25 through FY2028/29 to include 5310 Vehicle/Equipment Purchases for Gainesville Regional Transit System

Mr. Thoburn introduced the item. There was a short Discussion about signing authority (DL). Ms. Brown noted that modifications are ok ` but it is also an issue of ability to utilize federal funds creating concern about timeline on some projects.

A recommendation was made to consider staff services agreement as potential for inclusion. Group agreed to take up as new business per the amended agenda.

- C. Bridge and Pavement and System Performance Measures
Establishment of Bridge, Pavement, and System Performance Targets consistent with the Florida Department of Transportation targets. Authorize staff to administratively incorporate any changes to the targets in the Transportation Improvement Program.

Motion: Approve establishment of Bridge, Pavement and System Performance Targets consistent with the Florida Department of Transportation targets. Authorize staff to administratively incorporate any changes to the targets in the Transportation Improvement Program.

Mr. Thoburn introduced the item. Some concerns were raised about specifics on the measure. For example bridges and freight traffic was raised by Ms. Moss. Staff noted the measures are consistent with the FDOT targets which take in urban and rural variances and for example do not reflect that bridge decks are in poor condition statewide. After short discussion Cullen moved the motion and Wood seconded and it was approved unanimously.

- D. Joint Certification Review – Part 1

Review of the Joint Certification Review – Part 1 to the MTPO advisory committees for review and recommendations prior to its adoption at the MTPO Board Meeting on March 5, 2025.

Motion: Approve the Joint Certification Review – Part 1 for 2024

Mr. Thoburn introduce item which was previously an information item.

Cullen asked if they could see at the end if there were substantial changes. Stuart moved the item and Moss seconded. Motion was approved unanimously.

VIII. Information Items

A. Public Participation Plan (Mr. Thoburn)

Presenting the draft PPP to the MTPO advisory committees for review and recommendations prior to the MTPO Board Meeting on April 4, 2025

Linda Dixon wanted staff to make sure the UF non-voting status was correct on page 4. Also review of the communications plan. Question was raised about the LRTP outreach. Staff clarified this will take effect April 4 so they need to use the existing PIP until then. Corradino is doing the first work at end of March.

B. Title VI/ Limited English Proficiency Plan (Mr. Thoburn)

Presenting the draft Title VI/Limited English Proficiency Plan to the MTPO advisory committees for review and recommendations prior to the MTPO Board Meeting on April 4, 2025

Mr. Thoburn gave an overview of the item.

C. Interlocal Agreement for Staff Services (Mr. Thoburn)

Presenting the draft Interlocal Agreement for staff services for the MTPO's administrative functions. The staff would be treated as County employees in terms of benefits but would report to the MTPO Executive Director

Mr. Thoburn introduced the item. Ms. Moss explained the proposal and process to adopt. Requires approval by full board and the County Commission.

IX. Upcoming Meetings of Interest

A. MTPO Meetings

- Steering Committee Meeting – February 17, 2025
- Board Meeting – March 5, 2025

X. Member Comments

Chair Leistner let members know there would be a Vision Zero event – February 26th, 306 NE 6th Avenue.

Ms. Moss indicated it was important to establish one distribution list and would work with Mr. Thoburn on it.

New Business: TAC recommended authorization be provided at the MTPO Board meeting for the County (ACM) to sign STIP and TIP Amendments.

Staff will work to get ACM signed up to execute once authorization approved. After short discussion Moss moved and Cullen seconded. Motion was approved unanimously.

XI. Public Comments (General)

None

XII. Adjournment

Chair Leistner adjourned the meeting.

Public participation is conducted without regard to race, color, national origin, sex, age, disability, religion, or family status. If you are a person with a disability needing assistance or an accommodation in order to participate in this meeting, please contact the Alachua County Equal Opportunity Office at (352) 374-5275. If you are hearing or voice impaired, please call 711 (Florida Relay Service). If you are unable to contact the Office prior to the meeting and you are present at the meeting, please inform an Alachua County employee or the Chair that you are in need of assistance.