

MTPO Technical Advisory Committee (TAC) Meeting Minutes

Metropolitan Transportation Planning Organization
for the Gainesville and Alachua County Area

Date: Wednesday, March 26, 2025

Time: 2:00pm

Location: Second Floor Conference Room

Administration Building, Regional Transit System

34 SE 13th Road, Gainesville, Florida

- I. Call to Order (Chair Leistner)

Chair Leistner called the meeting to order.

- II. Chair's Announcements (Chair Leistner)

None

- III. Agenda Review (Chair Leistner)

The agenda was moved by Wood and seconded by Kluttz. Approved unanimously.

- IV. Roll Call and Confirmation of Quorum (Chair Leistner)

- V. Approval of Minutes

Mr. Hall moved and Mr. Wood seconded the minutes and they were approved unanimously.

- VI. Consent Agenda

None

- VII. Action Items

A. Public Participation Plan (PPP) Update

Presenting the draft PPP to the MTPO advisory committees for approval prior to the MTPO Board Meeting on April 4, 2025

Mr. Thoburn introduced and reviewed the Public Participation Plan. Ms. Kluttz there needed to be contact information inserted. Mr. Wood noted staff should check MPTO and contact information and offered some technical edits. Mr. Cullen noted that on page 20 there was a reference that needed to be corrected on the ways to communicate with the MTPO. Mr. Wood moved approval and Mr. Cullen seconded. The PPP was approved unanimously.

B. Title VI/ Limited English Proficiency (LEP)

Presenting the draft Title VI and LEP to the MTPO advisory committees for approval prior to the MTPO Board Meeting on April 4, 2025

Thoburn introduced and reviewed the draft Title VI and Limited English Proficiency (LEP). After a brief discussion Mr. Cullen moved and Mr. Wood seconded. The item was approved unanimously.

C. ICAR

Updated ICAR for review and recommendations for approval prior to the MTPO Board Meeting on April 4, 2025

Mr. Cullen questions whether the role of the RPC was referenced properly. Mr. Hall asked that the document be reviewed to see where the University of Florida could be included in appropriate locations – notably section 3.02 . Mr. Hall asked that on page 5 there should be a reference to the university master plan. TAC agreed to table the item and bring back to the next meeting.

D. Transportation Improvement Program Amendment – SR26

(University Avenue) from SR20 to SR222 (NE 39th Blvd)

Amendment to MTPO Fiscal Years 2024-25 to 2028-29

Transportation Improvement Program to include funding in

FY2026 for the resurfacing of SR26 (University Avenue) from SR20 to SR222 (NE 39th Blvd)

Mr. Hall noted that the map needed to be updated. With change Mr. Hall Moved and Mr. Wood seconded. The item was approved unanimously.

- E. Transportation Improvement Program Amendment – SR26A (SW 2nd Avenue) from SR26 (University Avenue) to SR26 (University Avenue)

Amendment to MTPO Fiscal Years 2024-25 to 2028-29

Transportation Improvement Program to include funding in FY2026 for the resurfacing of SR26A (SW 2nd Avenue) from SR26 (University Avenue) to SR26 (University Avenue)

Mr. Hall noted that University Blvd. needed to be changed to University Avenue. With this change, Mr. Carver moved and Mr. Hall Seconded. The item was approved unanimously.

- F. Transportation Improvement Program Amendment – SR200 (US301) from north of SR26 to SR24 (NE Waldo Rd)

Amendment to MTPO Fiscal Years 2024-25 to 2028-29

Transportation Improvement Program to include funding in FY2026 for the resurfacing of SR200 (US301) from north of SR26 to SR24 (NE Waldo Rd)

After discussion Mr. Hall moved and Ms. Kluttz seconded the TIP Amendment. The item was approved unanimously.

- G. Transportation Improvement Program Amendment – SR26 (Newberry Road) from NW 43rd Street to SW 38th Street

Amendment to MTPO Fiscal Years 2024-25 to 2028-29

Transportation Improvement Program to include funding in FY2026 for SR26 (Newberry Road) from NW 43rd Street to SW 38th Street

There was a discussion related to the status of the design. Ms. Brown (FDOT) indicated the project construction funding is

programmed for FY26. Mr. Carver moved and Mr. Wood seconded the TIP Amendment. The item was approved unanimously.

VIII. Information Items

A. MTPO Bylaws

Updated MTPO Bylaws for review and recommendations.

Revisions reflect new MTPO Board makeup. MTPO Bylaws will be adopted upon adoption of Interlocal Services Agreement

Item was presented as information. Mr. Thoburn called attention to authority on expenditures, also need to capture BPAB correctly and the issue of the MTPO serving as the TD coordinating board and support. There was a discussion on the appointment and term of the “rural representative”. Mr. Cullen raised questions about how membership is determined and suggested the expectation of attendance be discussed- including the attendance log. Chair Leistner indicated that section 9 had some items to clean up related to reference to county manager. There was additional discussion clarifying role of UF advisor/versus member. And the report from the county auditor.

B. Draft 2025 Meeting Calendar

Proposed updates to 2025 meeting calendar for TAC/CAC meetings for discussion

Item was presented as information.

IX. Upcoming Meetings of Interest

A. MTPO Meetings

- Subcommittee meeting – March 24, 2025
- Board meeting – April 4, 2025

B. LRTP Workshop: March 25, 2025 from 5pm – 7pm

Freedom Community Center at Veterans Memorial Park
7340 SW 41st Place, Gainesville, Florida

C. Florida Metropolitan Planning Partnership – April 23, 2025

Florida Department of Transportation, Burns Building Auditorium
Tallahassee, Florida

D. MPOAC Quarterly Meeting – April 24, 2025

The Florida Hotel and Conference Center, 1500 Sand Lake Rd
Orlando, Florida

E. National Transit Institute's updated course on *Public Involvement in Transportation Decision Making* – May 6-8, 2025

Tampa, Florida

Mr. Cullen commented that there would be an FDOT planning meeting in live oak, April 29th -- the north florida transportation planning summit 1st annual. Mr. Thoburn noted the metropolitan planning partnership is may 7th and is virtual.

X. Member Comments

None

XI. Public Comments (General)

None

XII. Adjournment

Chair Leistner adjourned the meeting.

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